Client Name and Phone Number:

Client Most Accessed E-Mail:

Company Name:

Company Address:

Email:

Phone:

Fax:

Point of Contact for Project (name, phone, email):

Staff Bio’s:

Company History (year founded, locations, reason for starting, progression):

Company Mission, Mission Statement, Vision, Slogan, Motto’s:

Awards, accreditations, organizations you are certified or members of:

Preferred Colors:

Services Offered:

Products Offered (Name, description, price, options, pictures if available):

Logins (social media pages, hosting, website, marketing accounts):

Hours of Operation:

3-5 Websites you like:

Top 3 Competitors:

What do you not like about your current marketing/website:

Who is your target market (gender, location, age, other traits)?

Have you searched and/or registered your name and logo with the US Patent and Trademark Office?